

BLOOMINGDALE TOWNSHIP MENTAL HEALTH BOARD
MINUTES of the MEETINGS
February 7, 2018

This meeting of the Bloomingdale Township Mental Health Board was called to order by Chairperson, Dominick Lanzito, at 6:30 p.m.

Pledge of Allegiance

Roll Call: Diana Eckert, Michael McGinn, Kirk Etapa, Kim Cline, Dominick Lanzito are present. A quorum is present.

Absent: Cindy Franceschini, Edward Levato

Also present, Michael Murray, Peggy Ott, Brandi Talaga, Diana Hoke, Michael Krupka, Ray Wanders.

Public Comment:

The board then opened the floor for public comment.

1. Michael Murray, 154 S. Prospect, Roselle, IL. Mr. Murray wished to address the board regarding the 2nd auxiliary committee event. Mr. Murray requesting at least 1 board member attend.
2. Brandi Talaga, resident of Roselle. Ms. Talaga wished to address the board regarding a social media post about son. She wishes to acknowledge the Roselle police for their work in this situation.
3. Michael Krupka- Physician Referral Coordinator at Easter Seals DuPage/Fox Valley. Wished to address the board regarding the therapy provided across the lifespan, including speech, occupational and physical therapy, feeding clinics, and augmentative communication evaluations.

Approval of Minutes: November 8, 2017

A motion was made by Michael McGinn to approve the minutes from the November 8, 2017 township meeting. Seconded by Dominick Lanzito. The only change requested was in the name of the Grant Committee to Grant Procedure Committee. All present vote: Aye. Minutes approved.

Correspondence (if any to share)

Correspondences received from Michael Murray. Chairperson Lanzito asked if all are in favor of placing on file. Those presented stated: Aye.

Committee Updates

Needs assessment committee: Marco and Diana met. Karen Ayala from DuPage County Mental Health and Sam Tornatore from DuPage District 1. Ms. Ayala identified two areas that are the greatest need: transportation and pilot intervention program to have a case manager. It would be \$20,000 cost and the case manager would help guide the citizen of Bloomingdale Township in filling out forms. Possible third area of need would be supplementing insurance. Mario will be contacting Dr. Shustizky about what he

has in mind in terms of their involvement in a needs assessment. They have decided not to complete an online survey at this time.

Grant Procedure Committee: Two members of the committee met to put together forms to share with the committee tonight. The two members did not come to consensus. A member did drop off their thoughts of grant procedures, which were handed out to the board this evening. In this meeting, the grant procedure committee stated that they are not asking board to vote on procedures and forms today, just want to share and get input on process. Want to present a unified form and procedure to vote on at the next full mental health board meeting. Mr. McGinn stated that Mr. Murray put a lot of time into the document presented today.

Mr. Lanzito stated to the board that he wishes to have an interview as part of the approval process. It is one thing to write a request and another to show passion for the work you do in an interview.

Mr. McGinn presented a breakdown of the \$750,000 budget voted on in October, 2017. Discussion around the line item labeled "emergency grant" is actually a "reserve" fund for items that might come up after the initial grant period. Mr. Lanzito stated that he sees nothing wrong with having a reserve fund as nothing that would preclude us from using these funds if we need to. Emergency might be too strong of word. Dominick stated \$141,400 might be too high of a number. Discussion around what the funds would be used for. Discussion about administrative expenses and if accounting and legal fees had a high enough budget. Mr. Lanzito stated it would probably be more \$40,000 for township services and \$15,500 to accounting and legal. If we start with \$50,000 we can always amend the budget.

Kim Cline made motion to approve the budget as presented, seconded by Michael McGinn.

Aye: Diana Eckert, Michael McGinn, Kirk Etapa, and Kim Cline, Dominick Lanzito.

Absent: Edward Levato and Cindy Franceschini

Motion passes.

Discussion & Approval of Grant Forms/RFP

Michael McGinn made a motion to table the approval of grant forms and RFP until next meeting.

Seconded by Kirk Etapa. Discussion: Ms. Eckert stated that the board needs to be ready at the April meeting to discuss and approve. Mr. McGinn stated that was the discussion at the committee level.

Aye: Diana Eckert, Michael McGinn, Kirk Etapa, and Kim Cline, Dominick Lanzito.

Absent: Edward Levato and Cindy Franceschini

Motion passes.

Discussion & Approval of 1 Year Plan

Ms. Eckert put this on the agenda because by state statute we are supposed to have this. There were no documents prepared for this discussion. Mr. Lanzito made a motion to table this for the next meeting.

Mr. McGinn seconded.

Aye: Diana Eckert, Michael McGinn, Kirk Etapa, and Kim Cline, Dominick Lanzito.

Absent: Edward Levato and Cindy Franceschini

Motion passes

Approval of Amended 3 Year Plan

Ms. Eckert put this on the agenda because by state statute we are supposed to have this. There were no documents prepared for this discussion. Mr. Lanzito made a motion to table this for the next meeting. Mr. McGinn seconded.

Aye: Diana Eckert, Michael McGinn, Kirk Etapa, and Kim Cline, Dominick Lanzito.

Absent: Edward Levato and Cindy Franceschini

Motion passes

Association of Community Mental Health Authorities of Illinois (ACHMAI) Dues and Conference Dates

Ms. Eckert shared that there are 4 conferences per year held in Utica, Effington, Bloomington and Chicago. We don't have conference costs in our budget. \$500 annual dues to join the organization just for this first year. After that it's just a percentage of our annual budget. You don't have to be a full member and they have discussed lowering the dues, but their services outweigh the cost of dues. Such broad experience in this organization. The annual dues cover the entire board to attend the conferences.

Public Comment:

The board then opened the floor for public comment. There was none.

Adjournment: There being no other business, Mr. Lanzito moved to adjourn the meeting. Mr. Etapa seconded the motion. Motion was approved by all in attendance. Meeting adjourned at 7:18.

Respectfully Submitted,



Kim Cline

Mental Health Board Secretary